

**CITY OF PINE LAKE
AGENDA
January 26, 2021
7:00 PM
VIA ZOOM**

Call to Order

Announcements/Communication

Adoption of Agenda

CONSENT AGENDA

Adoption of the City Council Meeting and Executive Session Minutes for January 12, 2021.

OLD BUSINESS

COVID-19 Pandemic Report – Mayor Hammet

NEW BUSINESS

Approval of 2021 “Notice of Election”

Recommend approval of the 2021 “Notice of Election” for three City Council including setting the qualifying fee and the dates for qualifying.

Adoption of Resolution Confirming Executive Session of January 12, 2020.

REPORTS AND OTHER BUSINESS

Public Comments

Mayor and City Council

Adjournment

Residents can access this meeting by calling:

Conference line 1 929-205-6099

Meeting ID 967 0462 7805

CITY OF PINE LAKE
MINUTES
January 12, 2021
7:00 PM
VIA ZOOM

Call to Order ~~Call to Order~~- at 7:05 pm by Mayor Melanie Hammet due to technical issues.
Present – Mayor Melanie Hammet and Council members Brandy Beavers, Jean Bordeaux, Tracey Brantley, Brandy Hall and Augusta Woods. Also present were Acting City Administrator Peggy Merriss, Administrative Coordinator Missye Varner, City Attorney Susan Moore and Chief Sarai Y’Hudah-Green.

Announcements/Communication

Mayor Hammet:

- Thanked everyone for attending the first City Council Meeting of 2021.
- Communicated that she had heard from several residents that received COVID-19 vaccines.
- Announced that Emory Medical Center are doing vaccines

Adoption of Agenda- The agenda was amended by adding the adoption of the 2021 City Council Meeting Calendar.

On motion by Council member Woods and seconded by Council member Bordeaux, the Agenda was approved unanimously.

CONSENT AGENDA

Adoption of the City Council Meeting Minutes for December 29, 2020.

On motion by Council member Bordeaux; seconded by Council member Hall, the Consent Agenda was approved unanimously.

PUBLIC HEARING

The purpose of this initial public hearing is to brief the community on the process to be used to develop the 2021 Comprehensive Plan, provide an opportunity for public participation in development of the plan and to obtain input on the proposed planning process.

Molly Bogle with the Atlanta Regional Commission presented a PowerPoint slide show providing an overview of the upcoming Comprehensive Plan process. Ms. Bogle indicated that the project will be worked on throughout the year and that meeting dates will be provided.

OLD BUSINESS

COVID-19 Pandemic Report – Mayor Hammet

Mayor Hammet stated that the Georgia Municipal Association will sponsor the mayors across Georgia on the January 26th call featuring Dr. Anthony Fauci, Director of the National Institute of Allergy and Infectious Disease. Hammet said that the United States is #10 globally and that Georgia is #10 with COVID-19 infections. Mayor Hammet continues to encourage the community to wash their hands, wear masks and to practice social distancing.

Chief Green commented that the police officers will begin to carry additional mask in their vehicles and have mask offerings for folk that will benefit. Mayor Hammet and Lynne Nygard are underwriting this expense. The Mayor thanked Chief Green for her leadership of this effort.

NEW BUSINESS

Appointment of Mayor Pro tempore

Council member Woods nominated Council member Bordeaux to serve as Mayor Pro tempore; 2nd by Council member Hall, the appointment was approved unanimously.

Appointment of City Attorney

Mayor pro tem Bordeaux motioned to reappoint Susan Moore as City Attorney; 2nd by Council member Hall, the appointment was approved unanimously.

Appointment of Municipal Court Judge

Mayor pro tem Bordeaux motioned to re-appoint L'Erin Barnes Wiggins as Municipal Court Judge; 2nd by Council member Hall, the appointment was approved unanimously.

Consideration of Public Art Proposal

The Municipal Arts Panel (MAP) recommended consideration of a public art proposal from Cindy Brown. Following discussion of the proposal which will require repairs to the tennis court fencing, Council member Bordeaux motioned to approve a contribution from the City in the amount of \$600 which would be approximately one-half of the cost the project; 2nd by Council member Hall, the contribution was approved unanimously.

Adoption of Resolution Confirming Executive Session of December 29, 2020.

Council member Woods motioned to adopt Resolution #R-01-2021 ; 2nd by Council member Brantley, the resolution was approved unanimously.

Adoption of Resolution for Designated Representatives for Bank Accounts

Ms. Merriss stated that due to the retirement of Ms. Caldwell, the City's banking agreement for access to the City's bank accounts needed to be updated. Ms. Merriss indicated that the banking agreement would need to be updated again when the new City Administrator was appointed. Council member Brantley motioned to adopt Resolution #R-02-2021; 2nd by Council member Hall, the resolution was approved unanimously.

Adoption of the 2021 City Council Meeting Calendar

Council member Woods motioned to adopt the meeting calendar; 2nd by Council member Hall, the meeting calendar was approved unanimously.

Public Comments

Police Chief extended a shoutout to residents for their consciousness during COVID-19 by continuing to wear masks and adhering to the signage regarding social distancing when they are out and about. She also recognized the Mayor with a rock star image and birthday greetings.

Cindy Brown, resident, thanked the community for taking COVID-19 seriously and commented that she is concerned about the city holding court. Ms. Brown said that she was glad to see that the city was handing out masks at court and that it is spaced out for social distancing. Ms. Brown inquired about proving the KN95, a better mask for court attendees.

Kimberly Elson, resident, asked if there could be holiday decorations on Rockbridge Road. Ms. Elson requested an update on the renaming of Forrest Rad. Mayor Hammet replied that the group who

initiated the request appeared to be no longer working on it and that per policy the next step is direct mailings to the owners.

Reports and Other Business

Overview of Executive Sessions by City Council – City Attorney Susan Moore reviewed the legalities and types of executive session meetings.

Other – Mayor and City Council

There were not any additional reports or business from Mayor and City Council.

Council member Hall motioned to move into Executive Session; 2nd by Council member Woods and was approved unanimously.

EXECUTIVE SESSION

Real Estate Matters

Council member Hall motioned to adjourn from Executive Session; 2nd by Council member Brantley and was approved unanimously.

Adjournment

Mayor pro tem Bordeaux motioned to adjourn the meeting; 2nd by Council member Hall and was approved unanimously.

Missye Varner, Administrator Coordinator



MEMORANDUM

To: Mayor and Council

From: Peggy Merriss, Acting City Administrator

Date: December 28, 2020

Subject: 2021 Notice of Election

The purpose of this memorandum is to recommend adoption of the 2021 Notice of Election. The primary purpose of this notice is to set the qualifying fee and set the dates for qualifying.

The qualifying fee is set by the State of Georgia O.C.G.A. § 21-2-131 (a) at 3% of the salary paid for the office. In this case, City Council members salary is \$600 per year, so 3% would be a qualifying fee of \$18.

The notice is required to be published in The Champion before February 1, 2021 and is scheduled to run in the January 29th edition.

**CITY OF PINE LAKE
NOTICE OF ELECTION**

A municipal general election shall be conducted on November 2, 2021, for the purpose of electing three (3) Council Members. Candidates who are elected in said election shall serve for a term of four years. Persons eligible to become candidates for said elections shall have been a resident of the city for the period of 12 continuous months immediately prior to the date of the election and be a qualified elector in the city.

Each candidate will file notice of his or her candidacy and the appropriate affidavit in the office of the Election Superintendent at City Hall, 425 Allgood Road, Pine Lake, Georgia. Qualifying shall open at 8:30 a.m. on the 17th day of August 2021, and shall close at 4:30 p.m. on the 19th day of August, 2021. The qualifying fee for a Council member is \$18.

The last day to register to vote in this election is October 4, 2021. DeKalb County will conduct this election at the Pine Lake Precinct located at the Pine Lake Clubhouse, 470 Clubhouse Drive, Pine Lake GA. Questions concerning absentee voting, early voting or voter registration should be directed to DeKalb County Elections Division at 404-298-4020.

The Pine Lake City Council gives notice this 28th day of January, 2021.

RESOLUTION
R-03-2021

WHEREAS, the City Council of the City of Pine Lake, Georgia, entered into executive session on January 12, 2021 as allowed by O.C.G.A. §50-14-4 for the purpose of discussing real estate matters; and,

WHEREAS, at the close of discussion of each subject, the City Council of the City of Pine Lake, Georgia, did vote to close the executive session and begin open session; and,

WHEREAS, the members present were: Mayor Hammet; Mayor pro tem Bordeaux; and, Council members Beavers, Brantley, Hall and Woods.

WHEREAS, the members voting for closure were: Mayor Hammet; Mayor pro tem Bordeaux; and, Council members Beavers, Brantley, Hall and Woods.

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved, by the City Council of the City of Pine Lake, Georgia, that:

- 1) Each member of the City Council of the City of Pine Lake, Georgia present for the meeting does hereby confirm that to the best of her knowledge, the said subject matter of the executive sessions were devoted to matters within the relevant exception as set forth above; and,
- 2) That the actions taken in executive session and discussion of the same are hereby ratified; and,
- 3) That the City Council of the City of Pine Lake, Georgia does hereby authorize and direct the Mayor to execute an affidavit in order to comply with O.C.G.A. §50-14-4(b); and,
- 4) That the affidavit be included and filed with the official minutes of the meetings and shall be in a form which substantially complies with the requirements of the statute.

This 26th day of January, 2021.

Melanie Hammet, Mayor

ATTEST: _____
Peggy Merriss, Acting City Clerk